



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6565647  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** EngAGE: Enriching the Lives of DOT Senior Citizens Program-23-25 October 2019  
**Area of Delivery**

<b>Solicitation Number:</b>	2019-10-0269	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	18/10/2019
<b>Approved Budget for the Contract:</b>	PHP 227,976.00	<b>Last Updated / Time</b>	18/10/2019 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	21/10/2019 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 almaalmazan@yahoo.com.ph		

#### Description

TERMS OF REFERENCE  
 EngAGE: Enriching the Lives of DOT Senior Citizens Program  
 October 23-25, 2019

#### LOT I. ACCOMMODATION, VENUE AND MEALS

##### I. SPECIFICATIONS:

No. of Pax: 32pax/batch  
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator  
 Area: Cabanatuan City, Nueva Ecija  
 Venue/Accommodation Classification: At least Three (3) Star Hotel

##### II. SEMINAR FUNCTION ROOMS/ACCOMMODATION

(Twin-sharing) 30 pax+2 training staff/ =32pax  
 Php2,136.75/room/night x 2nights x 16 rooms= Php 68,376.00

##### III. MEALS

Php1,100.00/pax x 32pax x 3days = Php105,600.00  
 Sub-Total = Php173,976.00

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##### IV. INCLUSIONS:

- Seminar venue/function room for three days
- White boards, projectors, laptop, and sounds systems
- Three (3) A.M. Snacks/ Three (3) PM Snacks Three (3) Buffet Lunch and Two (2)

- Dinner and Two (2) Breakfast
- Writing materials, pencils and pens
  - Flowing coffee and drinking water during the duration of the seminar
  - Provision for parking area

#### LOT II. TRANSPORTATION

##### I. SPECIFICATIONS:

1 unit (45 -seater Bus)  
No. of Participants: 35pax  
Provider must be DOT Accredited  
Area: Cabanatuan City and Municipality of Gen. Tinio, Nueva Ecija

##### II. TRANSPORTATION

Land transfer from DOT-Makati Office to Nueva Ecija  
Pick-up DOT -Makati Office /Dropped -off Cabanatuan City, Nueva Ecija  
October 23, 2019 at (05:00hrs)  
Pick -up Cabanatuan City, Nueva Ecija /Dropped -off DOT -Makati Office  
October 25, 2019 at (14:00hrs)  
Sub- total =Php54,000.00  
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##### III. INCLUSIONS

- 45 - seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver's fee, fuel, drivers meal and insurance
- Toll and parking fee
- Bus to stay for the duration of the seminar
- MAPSA Permit

##### IV. TERMS OF PAYMENT

Government Procedure

##### V. TOTAL BUDGET:

ACCOMMODATION & VENUE = Php 68,376.00  
MEALS = Php105,600.00  
TRANSPORTATION = Php 54,000.00  
TOTAL = Php227,976.00  
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##### VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 407  
Email : beethoven\_gw@yahoo.com  
Prepared by:

WILSON J. TELIG

Chief, Administrative Officer  
Training and Development Division

##### **Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

##### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** Maria Alma O Almazan

**Date Created** 17/10/2019

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